

ESA Newsletter January 2015

ESA New Applicants ONLY

ESA application process for 2015-2016 school year has started!!

- Deadline to submit your application and required documents is **April 1, 2015 at 3pm.**
- Please visit our website www.azed.gov/esa for ESA qualifications and applications.

By applying early, it will allow you sufficient time to receive a contract packet with the yearly and quarterly amounts that will be disbursed four times during the 2015-2016 school year and time to research and weigh out options for educating your child.

Any application that is incomplete, not legible, is missing documents, or documents have expired will be sent back to you for resubmission.

ESA Renewal Parents ONLY

ESA renewal parents will be receiving their 2015-2016 renewal contract no later than May 30, 2015 via email from your program liaison and must be returned by mail by June 16, 2015.

- If you are not sure who your program liaison is, please email us at esa@azed.gov with the following:
 - Applicant parent's name
 - Student's name

Please make sure you add him/her to your email list to avoid their emails going to your junk mail.

Please keep in mind that your 2015-2016 ESA contract is contingent upon the submission and approval of your Quarter 4 expense report and a current MET or MET Waiver (*MET or MET Waiver is for children with special needs only*).

Parents of children with Special Needs: In order for you to receive a 2015-2016 renewal contract, we must have a current MET from the public school or charter school on file (not expiring on or before July 15, 2015 **OR** an MET Waiver signed by the public school or charter school's Special Education Psychologist.

- Your program liaison has sent out an email reminding you to update and send your MET ☺

MET Reevaluation Waiver

For existing ESA parents that need to renew their child's MET, we have an [MET Reevaluation Waiver](#).

- If the public or charter school agrees to sign the waiver, it will replace your child's MET for 3 years for the ESA program. You have the right to a full MET if you choose from the public school the student last attended.

Note: If the school refuses to sign the MET reevaluation waiver and requires a complete MET process for reevaluation, we cannot interfere with the school's decision

ESA Upcoming Meetings

ESA Staff will be hosting several meetings in February and March for **NEW APPLICANTS ONLY** who want to learn more about the ESA program.

- If you are interested in attending one of our meetings, please register at www.azed.gov/esa/upcoming-meetings/

Contact ESA

If you have any questions regarding ESA, ESA application process, how to renew your ESA, or would like to host an ESA meeting please do not hesitate to contact us by email at esa@azed.gov or by phone at 602-364-1969.